

MINUTES

BRIDGEVILLE FIRE PROTECTION DISTRICT Board of Directors Regular Meeting

Time: Monday, 5:00 pm, MAY 11, 2020

- 1) Call to order: The meeting was called to order at 5: p.m. by Vice-President Michael Howeth.
- 2) Director's Roll Call: Vice President Michael Howeth, Treasurer Joyce Church and Directors Ben Fleek and Jim Nelson. Absent on medical leave, President Alan Brainerd. Also present: Maryliz O'Connell, Board Secretary.
- 3) Pledge of Allegiance: Led by Vice President Howeth.
- 4) Public Comments; items not on the agenda: None
- 5) President's Report:
- 6) Correspondence / meetings:
 - a) Current correspondence:
 - i) Humboldt County Planning Commission, Cannabis Permit Application
 - ii) State Controller's Office email acknowledgment Receipt of 2019 GCC Report
 - iii) LAFCO Official Ballot
 - iv) LAFCO Notice of Vacancy-Public Member, Press Release
 - v) LAFCO Budget 2020-21
 - vi) Redwood Coast Energy Authority-Alternative Pricing
 - vii) CSDA, Request for addresses
- 7) Current bills/Receivables
 - i) PG&E, April, no payment due, credit of \$158.71
 - ii) PG&E, May, no payment due, credit of \$139.17
 - iii) MasterCard, Vehicle 7623 repairs, \$5014.15
 - iv) Francis Enos Pump Repair, Vehicle 7623 repairs, \$979.42
 - v) Pauli-Shaw Insurance Agency, Commercial Pkg. Insurance Annual Renewal, \$5,535.00
 - vi) IamResponding.com Annual Renewal \$735.00
 - vii) RWS Services, Radio and Accessories, \$609.77
 - viii) O'Reilly Automotive, \$13.94
 - ix) Hummel Tire & Wheel, 2 tires, Vehicle #7623, \$828.23
- 8) Old Business
 - a) Approval of minutes for February 10, 2020. After review of the minutes, motion by Director Nelson, second by Director Church. Motion carries 4-0.
 - b) Approval of minutes for March 9, 2020. After review of the minutes, motion by Director Nelson, second by Director Howeth. Motion carries 4-0.
 - c) Report of BVFD Business and operations, call log, finances. (Scott/Jim/Ben//Lauri) Ben reported for Chief Scott the department has responded to fires and medical aid calls this month. He noted the possibility of an interview next month for the secretary/treasurer assistant position.

d) Treasurer's Report (Maryliz)

Checkbook balance: February 29, 2020:	\$56,142.58
Reserve balance: February 29, 2020:	\$33,501.85
Current checkbook balance: February 10, 2020:	\$75,706.71
Checkbook balance: March 31, 2020:	\$55,162.31
Reserve balance: March 31, 2020:	\$33,506.11
Current checkbook balance: March 9, 2020:	\$73,040.58

- e) Monthly financials review. Maryliz discussed that Check #1546 in the amount of \$2190.72 written to the reserve account was replaced with Check #1560. The bank had deposited the funds back into the general account in error.
- f) Ad Hoc committee for fire building location, status. (Ben) Ben reported discussions with the property owner regarding the right of way were continuing. Board members agreed that the right of way to the center of the roadway would be sufficient.
- g) BFPD Website (Mike) Mike reported the website and phone number are working.

9) New Business

- a) Review of Preliminary Budget Fiscal Year 2020-2021. Discussion followed regarding the current year expenditures and adjustments were made to the proposed preliminary budget. With those adjustments the preliminary budget will be brought for discussion/adoption at the June meeting.

10) Agenda Items for Future Meetings

- Adoption of Preliminary Budget
- Lease for Building
- Elections

11) Next regular meeting scheduled for 5 pm, Monday, June 8, 2020

12) Adjournment: 6:00 pm

Respectfully submitted,

Maryliz O'Connell
Secretary to the Board