

MINUTES

Bridgeville Fire Protection District Board of Directors Regular Meeting

November 9, 2020

- 1) Call to order: The meeting was called to order at 5:06 p.m. by Vice-President Michael Howeth.
- 2) Director's Roll Call: Present: Vice President Michael Howeth, Treasurer Joyce Church and Directors Ben Fleek and Jim Nelson. Absent on medical leave, President Alan Brainerd. Also present: Maryliz O'Connell and Tessie Howard Board Secretary's. Also attending: BVFDI Chief Scott Katzdorn.
- 3) Pledge of Allegiance led by Vice President Michael Howeth.
- 4) Public Comments; items not on the agenda - None
- 5) President's Report: Vice President Howeth no report.
- 6) Correspondence / meetings:
 - a) Current correspondence:
 - i) Humboldt County Planning, Cannabis Permit
 - ii) State Controller Financial Transaction Report
 - iii) Valley Pacific Return of Duplicate Payment
 - iv) Ford Extended Warranty
 - Current bills/Receivables
 - v) PG&E, credit of \$4.54
 - vi) Valley Pacific Fuel Bill \$1546.08
 - vii) CSDA Dues of \$191.00
 - viii) Mastercard \$391.72
 - ix) O'Reilly \$79.78
 - x) RWS Services \$ 609.77
- 7) Old Business
 - a) Approval of minutes for October 12, 2020. After review of the minutes motion by Director Nelson, second by Director Church. Motion carries 4-0. 1 absent.
 - b) Report of BVFD Business and operations, call log, finances. (Scott/Jim/Ben//Lauri) Chief Scott reported on a quiet call log. They had training on Saturday. Director Fleek inquired about the need for new radios. The Chief requested the Board to handle a personnel issue.
 - c) Treasurer's Report (Maryliz)

Checkbook balance:	:	\$55,439.42
Reserve balance:	:	\$35,713.29
Current checkbook balance:	:	\$46,126.58
 - d) Monthly financials review. Payments were reviewed. Maryliz reported the process for submitting an application for Measure O Funding for the building. The building grants are for \$85,000. The Chief Association will be sending out Application Surveys to the Fire Department in the next few weeks.
 - e) Ad Hoc committee for fire building location, status. (Ben). The Surveyor will email the new lines to the Attorney this coming week, so the Attorney can complete the lease. The approved check to the property

owner will be written at that time. Motion by Director Nelson, Second by Director Church, to name the proposed new Fire Building, "The Benny Fleek Fire Building". Motion approved 3 to 0. 1 abstain, 1 absent.

- f) BFPD Website (Mike) Director Howeth reminded the board to renew the Resolution approving exemption from requirements of SB 929. There is still no internet access, the hardship still exists.

8) New Business - None

9) Agenda Items for Future Meetings-

1. Resolution Exempting Requirements for SB 929.
2. Survey Form for Building Fund.
3. Reorganization of Board.
4. Bank Signature Cards.

10) Next regular meeting scheduled for 5 pm, Monday, December 7, 2020

11) Adjournment: 5:40 p.m.

Respectfully submitted,

Tessie Howard
Secretary to the Board